

To be completed by the Xcel Energy employee or retiree

Xcel Energy Foundation Matching Gifts to Nonprofit Organizations

PLEASE PRINT.

Please mail this form with your gift to the recipient organization.

Incomplete applications will not be processed.

Enclosed is my personal gift of \$: _____

Name of Organization: **Emma McKenzie Stevenson Foundation**

Organization Address: **7872 Penny Lane**

City: **Woodbury**

State: **MN** Zip Code **55125**

Employee Retiree

Name: _____
(Full name required)

Employee #: _____
(required for active employees only)

Work Mailing Address _____
(intercompany-active employees only)

Work Phone: (_____) _____

Home Address: _____

City _____

State _____ Zip Code _____

Home Phone: (_____) _____

Signature: _____

Date: _____

To be completed by a financial representative of the recipient organization

Xcel Energy Foundation Matching Gifts to Nonprofit Organizations

PLEASE PRINT.

To qualify for a matching gift from the Xcel Energy Foundation, please verify receipt of this gift by going to www.xcelenergy.com/community/xcelMatching.ASP and entering the information required. Return this completed form and a copy of your IRS 501(c)(3) determination letter (forms submitted without the 501(c)(3) determination letter will not be processed.) to:

Xcel Energy Foundation
Matching Gifts Program
800 Nicollet Mall, Suite 2900
Minneapolis, MN 55402-2024

I certify that the entire gift of \$: _____

Was received on: _____

Organization Name: **Emma McKenzie Stevenson Foundation**

Address: **7872 Penny Lane**

City **Woodbury**

State **MN** Zip Code **55125**

Organization Phone: (_____) _____

Organization Contact Name: _____

Signature: _____

Date: _____

Matching Gifts are processed twice a year. Complete information must be received by June 1 or Dec. 1.

The Xcel Energy Foundation will mail letters and checks directly to the organizations receiving funds within six weeks of these deadlines.

Questions?

For more information contact: **James D. Rhodes (612) 215-5304**
or **Carol Shearon (303) 671-3806**.